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R. Lane Vance	Chief Executive Officer
Joan MacDonald	Coordinating Librarian / Bridgenorth Branch Librarian
Pat Westwood	Ennismore Branch Librarian
Jill Warren	Lakefield Branch Librarian
Kathleen Charlton	Children's Programming Coordinator
Sarah Payne	Assistant Librarian & Community Outreach Coordinator

#### **Bridgenorth Branch**

P.O. Box 500, 836 Charles St.,  
Bridgenorth, Ont., K0L 1H0  
292-5065 FAX 292-6695  
[jmacdonald@MyPublicLibrary.ca](mailto:jmacdonald@MyPublicLibrary.ca)

#### **Ennismore Branch**

c/o Ennismore Post Office, 551 Ennis Road,  
Ennismore, Ont., K0L 1T0  
292-8022 FAX 292-8687  
[pwestwood@MyPublicLibrary.ca](mailto:pwestwood@MyPublicLibrary.ca)

#### **Lakefield Branch**

P.O. Box 2200, 2 Queen Street,  
Lakefield, Ont., K0L 2H0  
652-8623 FAX 652-8878  
[jwarren@MyPublicLibrary.ca](mailto:jwarren@MyPublicLibrary.ca)

# Smith Ennismore Lakefield Public Library

## 2009 Annual Report



[www.MyPublicLibrary.ca](http://www.MyPublicLibrary.ca)

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## MISSION STATEMENT

The Smith-Ennismore-Lakefield Public Library is committed to supporting and enriching the ongoing life of the community by providing resources and opportunities for recreational reading, life-long learning and personal development to individuals of all ages.

## VOLUNTEERS

In 2009 local area quilters created and presented an original quilt honouring our volunteers.

**This year our 173 wonderful volunteers helped us to accomplish the following:**

- Renewed Classics and The Thrift Shop volunteers raised \$23,670
- Inter-Library Loan volunteers loaned 969 items & borrowed 560 items
- Volunteers assisted in moving and setting up our new library in Bridgenorth
- Book donations were sorted & boxed in preparation for our book sales raising \$6,297
- Our doors were open 101 hours a week, 6 days a week due to our committed volunteers
- Volunteers catalogued and processed more than 2,500 items
- Volunteers checked out and returned to the shelves 138,494 items
- Volunteers contacted our members regarding overdue items
- Volunteers created displays & bulletin boards; shelf read, assisted with programming, answered questions, and recommended good books to read
- Volunteers repaired books and kept our computers working
- Our volunteers greeted in excess of 62,000 people with a smile
- Volunteer assisted the public with their search for information
- Volunteers helped young students improve their reading skills
- Volunteers were trained in customer service standards
- **Our Volunteers completed all of these tasks through the donation of 19,712 hours to our library**

# Circulation Figures

<b>Books</b>	Adult Fiction	55,524
	Adult Non-fiction	13,840
	Large Print	7,759
	Juvenile & YA	25,887
<b>Total Books</b>		<b>103,010</b>
<b>Other Formats</b>		
	Periodicals	4,760
	DVD's & Videos	23,949
	Music CD's	2,106
	Books on Tape/CD, Language Tapes	7,669
<b>Total other format</b>		<b>35,484</b>
<b>Total</b>		<b>138,494</b>
<b>Circulation 2009</b>		(9% increase over 2008)
	Volumes owned	59,633
	Electronic database use	3,563

# Computers



Industry Canada's **Community Access Program** (CAP) grant allowed us to hire students for 1-on-1 tutoring in computer use and to provide access to those people who might not have computers or Internet access in their homes. In 2009 we provided training and assistance through the Community Access Program more than 540 times. Our Internet usage totalled 16,742.

# Highlights

- Bridgenorth Library officially opened March 27th
- Library Gala raised \$7,100 for courtyard project
- Library hours increased at Bridgenorth branch
- New staffing increased community outreach
- 2010 Teen programming grant confirmed
- Green Living Series raised community awareness of environmental issues
- Grylls Bequest to Lakefield branch received
- Electronic databases expanded
- Preschool Literacy Station computers added to children's areas

# Programs

- Our library offered 188 programs with 2,887 in attendance. Programs included...
- Silver Birch Award reading program
- Children's summer reading program
- Preschool Storytime (spring & fall)
- March Break program
- Green Living Series
- Adult Book Club
- PA Day activities
- Tutoring Program

We also had over 30 class visits to our libraries and made 12 in-school presentations.

# Finance

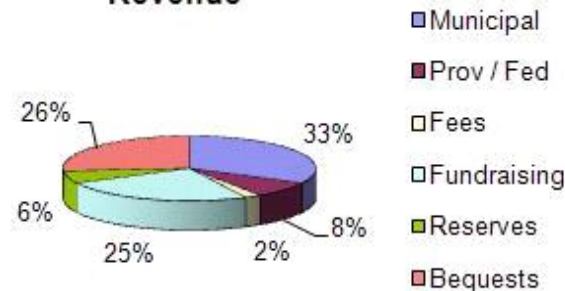
## Revenue

Municipal funding	254,027	33%
Provincial/Federal funding	62,922	8%
Library Fees	16,467	2%
Donations & Fundraising	193,103	25%
Reserves	48,574	6%
Bequests (Lakefield)	205,740	26%
<b>Total Revenue</b>	<b>780,833</b>	<b>100%</b>

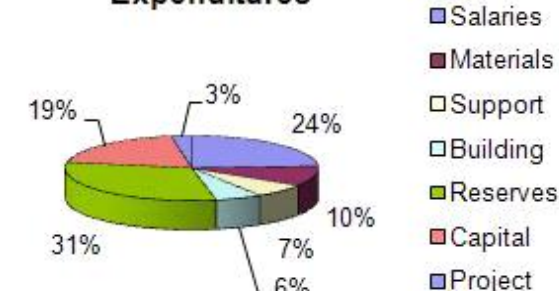
## Expenditures

Salaries & benefits	187,900	24%
Materials	79,238	10%
Support services	52,961	7%
Building expense	46,218	6%
Reserves	241,292	31%
Capital Purchases	152,767	19%
Special Project	20,457	3%
<b>Total Expenditures</b>	<b>780,833</b>	<b>100%</b>

Revenue



Expenditures



# Working Together To Better Serve Our Community

- |   |   |
|---|---|
| • BEL Rotary                                | • Chemong Public School                                       |
| • Chemung Community Care                    | • Chemung Lions   |
| • Ennismore Optimist Club                   | • Lakefield Literary Festival                                 |
| • Learning Disabilities of Peterborough     | • Peterborough Employment Resource Centre                     |
| • Peterborough & Northumberland CAP Network | • Ridpath Junior Public School                                |
| • St. Martin's Elementary School            | • Township of Smith-Ennismore-Lakefield Recreation Department |

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