



Township of Smith-Ennismore-Lakefield
 Budget Worksheet
 Budget Year 2009

Appendix 3

Department # 44	Library Service	2006 Year End Actuals	2006 Approved Budget	2007 Year End Actuals	2007 Approved Budget	2008 Year End Actuals	2008 Approved Budget	2009 Proposed Budget
Revenues:								
<u>Grants</u>								
04.44.3100.0001.00	Prov. - Library Services Grant	37,113	37,113	37,113	37,113	37,113	37,113	37,113
04.44.3100.0002.00	Misc. Provincial Grant	50,397	20,568	48,663	10,656	11,737	11,807	13,298
04.44.3100.0003.00	Trillium Grant	41,314	46,240	50,786	50,786	0	0	2,000
04.44.3110.0001.00	Federal - SCP Grant	1,084	1,358	1,050	1,084	1,074	1,835	1,050
<u>Operational Fees & Receipts</u>								
04.44.3590.0001.00	Fax Fees	411	400	551	400	567	450	500
04.44.3590.0002.00	Photocopy Fees	2,493	2,900	2,382	2,500	2,036	2,300	2,300
04.44.3590.0003.00	Library Cards	52	50	183	100	179	150	150
04.44.3590.0004.00	Library Fines	6,396	6,000	5,712	6,500	6,546	6,000	6,500
04.44.3590.0005.00	Damages Recovered	842	500	717	500	381	500	500
04.44.3590.0006.00	Floor Rental - Bridgenorth	4,725	4,725	4,725	4,725	4,725	4,725	1,181
04.44.3590.0007.00	Floor Rental - Ennismore	5,430	5,430	2,466	0	3,368	3,288	3,430
04.44.3400.0100.00	Miscellaneous Receipts	2,447	500	3,058	500	1,799	3,000	3,000
<u>Fundraising Receipts</u>								
04.44.3595.0001.00	Donations	3,029	1,000	2,902	1,000	791	1,000	206,740
04.44.3595.0002.00	Book Sales	6,649	6,000	6,621	6,000	7,788	6,000	6,500
04.44.3595.0003.00	Fundraising - General	1,491	800	1,893	800	1,352	1,000	1,250
04.44.3595.0004.00	Thrift Shop - Ennismore - Fundraising	9,068	8,500	8,496	8,500	7,748	8,500	8,500
04.44.3595.0005.00	Renewed Classics - Fundraising	13,486	10,000	16,508	11,000	18,831	13,000	13,000
04.44.3595.0010.00	Donations-Special project	0	0	0	0	1,753	175,000	198,247
04.44.3595.0011.00	Special Events - GALA 2009	0	0	0	0	0	0	7,100
<u>Inter-Fund Transfers</u>								
04.44.3900.9970.00	I F T From Accumulated Revenue	6,343	6,343	12,796	12,796	13,324	13,324	27,649
04.44.3900.9980.00	I F T From Taxation	205,784	205,784	229,230	229,230	254,027	254,027	254,027
04.44.3900.9990.00	I F T From Reserve	33,413	39,300	0	7,650	3,766	9,450	4,812
04.44.3900.9995.00	I F T From Reserve Fund	966	1,700	0	0	0	0	0
04.44.3900.9996.00	I F T From Dev. Charges Reserve Fund	13,780	13,780	7,994	7,994	10,968	10,968	7,638
04.44.3900.9997.00	I F T From General Reserve	25,572	35,835	5,257	5,257	6,605	6,605	7,155
Total Revenues		472,286	454,826	449,102	405,091	396,477	570,042	813,641

Department # 44	Library Service	2006 Year End Actuals	2006 Approved Budget	2007 Year End Actuals	2007 Approved Budget	2008 Year End Actuals	2008 Approved Budget	2009 Proposed Budget
Expenses:								
<u>General Library Administration</u>								
04.44.4000.9100.00	Salaries & Wages	114,192	118,419	116,500	122,169	118,090	125,494	142,946
04.44.4000.9101.00	Student Wages	18,671	17,907	20,471	14,363	18,328	13,643	16,573
04.44.4000.9150.00	Payroll Benefits	24,730	25,902	25,505	25,941	26,438	27,528	30,876
04.44.4000.9180.00	Mileage	1,409	1,200	868	1,400	1,087	1,000	1,000
04.44.4000.9190.00	Training & Seminars	1,912	2,700	2,588	2,700	2,835	2,700	3,000
04.44.4000.9210.00	Stationary & Forms	296	200	0	300	130	300	300
04.44.4000.9220.00	Postage & Courier	5,094	5,500	5,247	5,500	5,988	5,500	6,000
04.44.4000.9230.00	Book Purchases/Leasing	45,760	50,000	48,966	55,000	57,094	57,500	57,500
04.44.4000.9231.00	Periodicals Purchases	2,700	3,000	2,876	3,000	2,988	3,000	3,000
04.44.4000.9232.00	Audio Purchases	4,863	4,500	4,144	4,500	5,038	4,500	5,000
04.44.4000.9233.00	CD Program Materials	1,343	1,800	1,610	1,500	1,299	1,500	1,500
04.44.4000.9234.00	Videos & DVD'S	5,200	5,500	5,195	5,500	6,781	5,500	5,500
04.44.4000.9235.00	SPEC.COLLECTION DEVLPMNT.	0	0	0	0	1,753	0	3,247
04.44.4000.9236.00	Electronic (CDROMS&SUB)	1,739	1,600	1,519	1,400	1,800	2,500	2,500
04.44.4000.9240.00	Volunteer Program	4,080	4,000	3,481	4,400	4,583	4,400	4,400
04.44.4000.9241.00	General Fundraising Expenses	574	500	871	500	811	500	800
04.44.4000.9242.00	Board Expenses (all inclusive)	336	500	1,468	500	603	1,000	1,000
04.44.4000.9243.00	Thrift Shop to Community Care	4,549	4,250	4,273	4,250	3,874	4,250	4,250
04.44.4000.9250.00	Memberships	1,150	1,260	1,370	1,260	1,150	1,370	1,370
04.44.4000.9260.00	Office Supplies	1,559	1,800	1,777	1,500	1,364	1,600	1,600
04.44.4000.9265.00	Materials Processing	5,407	4,300	4,153	4,300	5,523	4,300	6,100
04.44.4000.9270.00	Computer Supplies	3,051	2,500	2,574	2,200	2,353	2,500	2,500
04.44.4000.9280.00	Advertising	1,097	200	0	200	0	200	1,500
04.44.4000.9290.00	Photocopier Maintenance & Rental	3,050	3,160	3,074	3,050	2,935	3,050	3,050
04.44.4000.9320.00	Programming Costs	1,873	2,500	2,577	2,500	2,110	2,500	2,500
04.44.4000.9330.00	Insurance	2,746	2,746	3,286	2,756	2,337	2,337	3,091
04.44.4000.9560.00	Equipment Maintenance	1,720	4,012	8,911	9,000	11,436	10,100	9,900
04.44.4000.9750.00	Telephone	10,547	9,270	5,221	5,350	4,778	5,250	5,000
04.44.4000.9755.00	Internet Services	2,562	2,000	2,354	2,340	2,131	2,350	2,350
04.44.4000.9910.00	Other Expenses	1,473	1,500	1,421	1,500	449	1,500	1,500
<u>Special Project 2008 - Fundraising Initiative</u>								
04.44.4005.9100.00	Salaries & Wages	30,162	29,593	31,846	30,483	15,123	16,245	5,147
04.44.4005.9150.00	Payroll Benefits	2,763	3,847	2,826	2,793	765	1,570	497
04.44.4005.9180.00	Mileage	2,022	1,924	2,192	3,500	0	750	0
04.44.4005.9190.00	Training & Seminars	456	500	626	1,700	0	0	0
04.44.4005.9210.00	Printing Costs	1,154	4,576	5,893	7,000	273	4,000	1,324
04.44.4005.9240.00	Meeting Expenses	3,491	2,100	3,467	3,010	758	2,500	3,440
04.44.4005.9260.00	Office Supplies	399	2,225	764	500	0	185	150
04.44.4005.9270.00	Computer Supplies	279	3,400	466	800	0	0	0
04.44.4005.9280.00	Advertising	588	2,400	806	1,000	36	1,000	250
04.44.4005.9360.00	Sub Contract	14,737	25,000	2,000	0	0	0	3,500

Township of Smith-Ennismore-Lakefield
 Budget Worksheet
 Budget Year 2009

Appendix 3

Department # 44	Library Service	2006 Year End Actuals	2006 Approved Budget	2007 Year End Actuals	2007 Approved Budget	2008 Year End Actuals	2008 Approved Budget	2009 Proposed Budget
	<u>Transfers</u>							
04.44.4900.9970.00	Transfer to Accumulated Revenue	12,796	6,000	13,324	6,000	27,649	6,000	6,000
04.44.4900.9990.00	Transfer to Reserve (Technology)	51,500	10,000	50,000	10,000	10,000	10,000	10,000
04.44.4900.9995.00	Transfer to Reserve Fund	0	0	0	0	0	0	205,740
	<u>Capital Expenses</u>							
04.44.4000.9400.00	Capital Equipment Purchase	33,740	37,750	5,979	7,650	1,516	179,500	203,059
04.44.4400.9400.00	Capital Building Maintenance	639	3,250	0	0	2,249	4,950	0
	<u>Library Buldings</u>							
04.44.4400.9265.00	Cleaning Supplies	746	600	665	700	575	700	700
04.44.4400.9360.00	Caretaker	8,540	8,000	8,767	8,340	7,567	8,390	8,500
04.44.4400.9550.00	Building Maintenance	10,046	6,000	11,081	8,000	9,909	11,000	10,000
04.44.4400.9800.00	Hydro	14,755	16,000	14,892	15,000	13,258	15,000	15,000
04.44.4400.9810.00	Water & Sewer	1,861	1,000	1,211	1,800	1,466	1,400	1,500
04.44.4400.9820.00	Heating Oil	7,472	7,500	9,520	7,500	8,765	8,500	8,500
04.44.4400.9830.00	Security System Monitoring	456	435	480	435	480	480	480
Total Expenses		472,286	454,826	449,102	405,090	396,477	570,042	813,640
Balance		0	(0)	0	(0)	0	0	(0)