

Student Volunteer Application for the Smith-Ennismore-Lakefield Public Library

We are delighted that you are interested in volunteering at our library. We have many different tasks in the library and would like to make the best use of your special skills and interests. Please complete this following form and return it to the library. If you have questions please call the library.

Bridgenorth 292-5065

Ennismore 292-8022

Lakefield 652-8623

Please provide the following contact information:

Name: _____

Mailing address _____

Telephone _____ Current grade _____

Email _____

Volunteer experience _____

Special skills/interests _____

Experience working with children _____

Describe any prior library experience _____

I prefer to work in (please check all that apply)

Bridgenorth

Ennismore

Lakefield

Days available to volunteer (please check all that apply)

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Reference _____

Name

Phone Number

Smith-Ennismore-Lakefield Public Library Youth Volunteer Program:

- Youth Volunteers work under the supervision of the Librarian, Programming & Outreach coordinator, Volunteer coordinator or Adult volunteers.
- All youth volunteers must have parental consent to volunteer at the library
- Youth volunteers will be evaluated during a three-month probationary period and will be required to work regularly as scheduled.
- Youth volunteers are required to contact the volunteer coordinator if they are unable to make their shift.
- Youth volunteers agree to ensure the confidentiality of all information collected in accordance with the municipal Freedom of Information & Protection of Privacy Act.
- Youth volunteers are expected to dress neatly and appropriately.
- Youth volunteers are expected to work in a safe manner and will immediately report any injuries or accidents.

Duties may include any of the following;

- Filing library materials.
- Assisting with book sales.
- Assisting with children's program activities.
- Assisting patrons with Internet searches and locating materials.
- Tutoring children in our Reading Buddies program.
- Other duties as assigned by their supervisor.

Youth volunteer's signature

phone number

Parent's signature

Date