

**Selwyn Public Library Board
Regular Meeting
Tuesday, January 27, 2026 – 3:30 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Tuesday, January 27, 2026 in person at the Bridgenorth Branch, Library Meeting room. *(weather events prevented the meeting from being held on Monday)*

Present: Board member Donna Ballantyne
Board Member Donna Hayes
Board Member Barb Jinkerson
Chairperson Andy Mitchell
Board Member and Mayor Sherry Senis
Board Member Catherine Praamsma

Staff Present: CEO/Chief Librarian, Sarah Hennessey

Absent: Treasurer and Recording Secretary, R. Lane Vance
Board Member Lisa Yonemitsu

Declaration of Pecuniary Interest

None.

1. Call to Order

The Chairperson called the meeting to order at 3:34 p.m. and welcomed new member Donna Ballantyne to the Board.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Election of Officers

The Chair opened the floor for the election of Vice Chairperson.

Resolution No. 2026.001

That C. Praamsma be nominated to the position of Vice Chairperson.
Moved by B. Jinkerson: Seconded by D. Hayes

Carried

Resolution No. 2026.0

Moved by S. Senis: seconded by D. Ballantyne
That nominations be closed.

Carried.

4. Minutes

Resolution No. 2026.0

Moved by D. Hayes: seconded by C. Praamsma
That the minutes of the regular meeting held on November 24, 2025 be received
and approved as stated.

Carried.

5. Deputations/Invited Persons

None.

6. Staff & Committee Reports

a) Staff Monthly Reports

That the following staff reports be received for information:

- i) Circulation, 2025
- ii) Electronic Collections and Interlibrary Loans 2025
- iii) Programming 2025
- iv) Library Volunteer Hours 2025
- v) New-to-You Store Revenues 2025
- vi) CEO/Librarian – S. Hennessey

b) Fundraising Sub-Committee

That the Board receives report with regards to Fundraising for information; and
That a meeting of the Sub-Committee be set for February 2026.

7. Correspondence for Information and/or Direction

That the correspondence from Lakefield patron A. Argue be received for
information.

8. Other, New & Unfinished Business

a) Policies

i) Policy Review and Timeline 2026

That the Policy Review and Timeline 2025 report be received for information; and
That the proposed timeline for policy development in 2026 be approved as
presented in the revised chart dated January 26, 2026.

ii) Health & Safety Policy 7.0

That the Selwyn Public Library Health & Safety Policy Statement 7.0 be reviewed;
and

That the Library Board reviews the Working Alone Safety Plan and the Working
Alone Hazard Assessment (attachments); and

That the Library Board approves the Township Health & Safety Policies 7.1 - 7.20;
and

That the policy binders be updated as required.

b) Strategic Plan (Final)

That the 2026-2030 Selwyn Public Library Strategic Plan be received for final review and approval; and

That we schedule a time to have Chair Mitchell present the 2026-2030 Strategic Plan to Council; and

That following the Council meeting, staff are directed to print and post physical and electronic formats of the strategic plan.

c) Volunteer Dinner 2026

That the report on the Volunteer Dinner 2026 be received for information; and

That the Board approves the Quarry Golf Course as our venue for Monday June 8, 2026.

d) Bill C15

That Board members review the attached email correspondence and template letter; and

That the Board sends the attached letter to Minister Lightbound, and MPP Emma Harrison, petitioning for a reconsideration of the proposed amendments to the Canada Post Corporation Act in Bill C-15.

Resolution No. 2026.0##

Moved by S. Senis: seconded by D. Hayes

That the above noted recommendations included in item 6. Staff & Committee Reports, 7. Correspondence and 8. Other, New and Unfinished Business be received and approved as stated.

Carried.

8. Next Meeting

The next regular Library Board meeting was set for Monday, March 2 2026, at 3:30 p.m. Bridgenorth Branch.

The S. Hennessey sends out a poll to determine a date in February for the Fundraising SubCommittee meeting.

9. Adjournment

Resolution No. 2026.0

Moved by B. Jinkerson: seconded by D. Ballantyne

That the meeting be adjourned. (4:10 p.m.)

Carried.

Respectfully submitted by: Sarah Hennessey, Acting Recording Secretary

Chairperson _____

Secretary _____

Approval Date
