

**Selwyn Public Library Board
Regular Meeting
Monday, March 24, 2025 – 3:30 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Monday, March 24, 2025 in person at the Bridgenorth Branch, Library Meeting room.

Present: Board Member Donna Hayes
Vice Chairperson Rosellen Hickey
Board Member Barb Jinkerson
Chairperson Andy Mitchell
Board Member Catherine Praamsma
Board Member and Mayor Sherry Senis
Board Member Lisa Yonemitsu

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer and Recording Secretary, R. Lane Vance

Declaration of Pecuniary Interest

None.

1. Call to Order

The Chairperson called the meeting to order at 3:25 p.m.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2025.009

Moved by S.Senis : seconded by B.Jinkerson

That the minutes of the regular meeting held on February 24, 2025 be received and approved as stated.

Carried.

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

a) Staff Monthly Reports

That the following staff reports be received for information:

- i) Financial Statements (February 2025, R. Lane Vance)
- ii) Circulation – February 2025
- iii) CEO/Librarian – S. Hennessey

6. Correspondence for Information and/or Direction

None.

7. Other, New & Unfinished Business

a) Policies

i) Collection Development Policy 3.2.1 (Final)

That policy 3.2.1 Collection Development Policy (Final) be received; and
That the Library Board adopts policy 3.2.1; and
That the policy binders be updated as required.

ii) Endorsements Policy 5.1.2 (Draft)

That policy 5.1.2 Endorsements Policy (Draft) be received; and
That the Board review the attached policy and submit any additional suggestions or recommendations for change prior to the next Board meeting; and
That the final policy be considered at the next regular meeting.

iii) Integrated Library System Policy 6.2.1 (Draft)

That policy 6.2.1 Integrated Library System Policy (Draft) be received; and
That the Board review the attached policy and submit any additional suggestions or recommendations for change prior to the next Board meeting; and
That the final policy be considered at the next regular meeting.

b) Annual Report (Draft)

That the Annual Report (Draft) be received for information; and
That the Board review the Annual Report and submit suggestions or recommendations for change; and
That the CEO/Chief Librarian bring back the updated Annual Report to the April 2025 Board meeting; and
That the Board Chair make a presentation to Council, highlighting the 2024 report on May 13, 2025 at 1:05 pm.

c) Volunteer Dinner 2025

Resolution No. 2025.010

Moved by R.Hickey : seconded by B.Jinkerson

That the report on the Volunteer Dinner 2025 be received for information; and
That the Board approves the Volunteer Dinner 2025 to be held and catered at the Quarry Golf Course in accordance with their quote dated January 23, 2025 which is received in confidence.

Carried.

d) Strategic Plan Update

That the Strategic Plan Update report be received for information; and
That the Board endorses the four strategic plan themes that will form the basis of community consultations and the consultant's development of a stakeholder survey; and

That the Strategic Plan Subcommittee convenes in the week of **March 31st** to review and provide feedback on the stakeholder survey prior to distribution.

Resolution No. 2025.011

Moved by C.Praamsma: seconded by S.Senis

That the above noted recommendations included in item 5. a) Staff & Committee Reports and 7. a), b) & d) Other, New and Unfinished Business be received and approved as stated.

Carried.

8. Next Meeting

The next regular Library Board meeting was set for Wednesday April 30, 2025, at 3:30 p.m. Bridgenorth Branch.

The next Strategic Plan Sub-Committee meeting date will be called by the Chair in the week of March 31, 2025.

The Golf Fundraiser Sub-Committee meeting was set for Wednesday March 26, 2025 at 1:00 p.m.

9. Adjournment

Resolution No. 2025.012

Moved by R.Hickey: seconded by L.Yonemitsu

That the meeting be adjourned. (4:28 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chairperson _____

Secretary _____

Approval Date _____