

Section	Services	Section #:	4
Sub-section	Public Spaces	Sub-section #:	4.4
Topic	Green Event Policy Statement	Policy #:	4.4.4

Purpose:

It is the Selwyn Library Board's objective to ensure that all aspects of a Library meeting or event, including its location, food services, transportation and the provision of materials are approached with waste reduction in mind in order to reduce its environmental impact.

Policy:

The Selwyn Public Library Board adopts the Township of Selwyn Green Event Policy and its accompanying programs, forms, and attachments. This policy shall apply to the Selwyn Public Library branches and the Selwyn Public Library Makerspace.

The Societal Responsibility and Organizational Sustainability Policy ADM-9-10, which was developed by Community Care will be applicable to New-to-you store operations and events.

Procedure:

This policy shall apply to all Selwyn Public Library programs and events including but not limited to:

- Library programs and Library-endorsed programs
- Volunteer appreciation events
- Recognition events
- Meetings
- Fundraising events

The Board delegates authority to administer and direct Green Events, as outlined in the Township policy, to the Library CEO.

The Board and staff will strive to incorporate low-waste and sustainable options into their programs and events. Staff will also ensure that volunteers who assist with programs/events are aware of the Green Event Policy and its attachments and are environmentally conscious.

This policy will also be shared with groups, individuals, and organizations that host meetings or events in the Library's public meeting rooms as a best practice guideline.

History:			
Date of Original Board Motion:	October 2022	Motion #	2022.106

Date of Amendments: (if any)			
Date of Next Review:	October, 2026		
Attachments:	<ul style="list-style-type: none"> • Township of Selwyn Green Event Policy • Green Event Resources Guide • Green Event Checklist • Community Care Societal Responsibility and Organizational Sustainability Policy ADM-9-10 		