

**Selwyn Public Library Board  
Regular Meeting  
Monday, March 30, 2026 – 3:30 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Monday, March 30, 2026 in person at the Bridgenorth Branch, Library Meeting room.

Present: Board member Donna Ballantyne  
Board Member Donna Hayes  
Board Member Barb Jinkerson  
Chairperson Andy Mitchell  
Board Member and Mayor Sherry Senis  
Board Member Catherine Praamsma  
Board Member Lisa Yonemitsu (arrived at 3:33 p.m.)

Staff Present: CEO/Chief Librarian, Sarah Hennessey  
Treasurer and Recording Secretary, R. Lane Vance

**Declaration of Pecuniary Interest**

None.

**1. Call to Order**

The Chairperson called the meeting to order at 3:30 p.m..

**2. Land Acknowledgement**

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

**3. Minutes**

**Resolution No. 2026.009**

Moved by B.Jinkerson: seconded by D.Hayes

That the minutes of the regular meeting held on March 2, 2026 be received and approved as circulated.

Carried.

**4. Deputations/Invited Persons**

None.

**5. Staff & Committee Reports**

a) Staff Monthly Reports

That the following staff reports be received for information:

- i) Financial Statement (February 2026) – R. Lane Vance
- ii) Circulation by Branch 2026
- iii) CEO/Librarian – S. Hennessey

Given some of the unexpected/excess grant amounts received, the Board will increase volunteer recognition in 2026 and share with the volunteer base up to \$3,000 at the upcoming annual event in the form of local gift cards.

b) Fundraising Committee Update

That the Board receives the following report for information; and  
That the Board approves an Elvis Concert as our 2026 large-scale fundraising event; and  
That Board members assist with food preparation on the day of the event; and  
That Board members confirm that they are able to provide in-person support on the day of the event.

c) Volunteer Dinner 2026

That the report on the Volunteer Dinner 2026 be received for information; and  
That the Board contributes \$40 to the cost of flowers for volunteers.

## **6. Correspondence for Information and/or Direction**

None.

## **7. Other, New & Unfinished Business**

a) Policy

i) 5.1.1 Partnership Policy (Final)

That the 5.1.1 Partnership Policy (Final) be received for information; and  
That the Board adopts policy 5.1.1; and  
That the policy binders be updated as required.

ii) 6.1.1 Technology (Draft)

That the Technology Policy (Draft) be received for information; and  
That the Board submits recommendations to the CEO/Chief Librarian prior to the next Board meeting; and  
That the final policy be considered at the next regular meeting.

iii) Library & Political Elections (Draft)

That the Library & Political Elections Policy (Draft) be received for information; and  
That the Board submits recommendations to the CEO/Chief Librarian prior to the next Board meeting; and  
That the final policy be considered at the next regular meeting.

b) Annual Report (Draft)

That the Draft Annual Report be received for information; and  
That the Board review the attached Annual Report and submit suggestions or recommendations for change; and  
That the Board Chair make a presentation to Council, highlighting the 2025 report on May 12, 2026, at 1:05 pm.

c) Strategic Plan - Implementation Plan

That the report entitled Strategic Plan 2026-2030 Implementation Schedule be received for information; and

That the Implementation Schedule be approved and used as a guiding document for staff and Board in the timing of the implementation of the strategic plan objectives; and

That the objectives be presented and reviewed as part of the quarterly report to the Board in advance of Council presentation.

**Resolution No. 2026.010**

Moved by L.Yonemitsu: seconded by B.Jinkerson

That the above noted recommendations included in item 5. Staff & Committee Reports, and 7. Other, New and Unfinished Business be received and approved as stated.

Carried.

**8. Next Meeting**

The next regular Library Board meeting was set for Monday, April 27, 2026, at 3:30 p.m. Bridgenorth Branch.

The Fundraising Sub-Committee meeting will be called following the results of a Doodle Poll organized by the CEO/Librarian.

**9. Adjournment**

**Resolution No. 2026.011**

Moved by D.Hayes: seconded by C.Praamsma

That the meeting be adjourned. (4:54 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chairperson

*AM*

Secretary

*T. Hayes*

Approval Date

April 27, 2026