

**Selwyn Public Library Board
Regular Meeting
Monday, April 24, 2023 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Monday, April 24, 2023 at the Ennismore Library Branch.

Present: Board Member Donna Hayes
Vice Chairperson Rosellen Hickey
Board Member Barb Jinkerson
Chairperson Andy Mitchell
Board Member Catherine Praamsma
Board Member and Mayor Sherry Senis
Board Member Lisa Yonemitsu

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer and Recording Secretary, R. Lane Vance

Declaration of Pecuniary Interest

None.

1. Call to Order

The meeting was called to order by the Chairperson at 3:02 p.m.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2023.015

Moved by S.Senis: seconded by R.Hickey

That the minutes of the regular meeting held on March 27, 2023 be received and approved as presented.

Carried.

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

a) Staff Monthly Reports

Resolution No. 2023.016

Moved by: S.Senis seconded by: R.Hickey

That the Financial Statements (March 2023) from R. Lane Vance be received for information; and

That the following staff reports be received for received:

- i) Activity Report – S. Hennessey
 - a. March 2023 Circulation
 - b. March 2023 – Cloud Library
 - c. March 2023 – Hoopla
 - d. 1st Quarter Circulation Stats
 - e. 1st Quarter Programming Stats
- ii) CEO/Librarian – S. Hennessey

Carried.

6. Correspondence for Information and/or Direction

None.

7. Other, New & Unfinished Business

a) Policies

- i) Budget 1.4.1 & Financial Reports 1.4.3 (Final)

That the Budget Policy 1.4.1 (Final) be received; and
That the Financial Reports Policy 1.4.3 (Final) be received; and
That the Library Board adopts Budget Policy 1.4.1 & Financial Reports Policy 1.4.3; and
That the policy binders be updated as required.

- ii) Causeway Treasure Trove & Ennismore Community Thrift Shop 1.4.6 (Final)

That the report Causeway Treasure Trove & Ennismore Community Thrift Shop 1.4.6 (Final) be received; and
That the Library Board adopts Causeway Treasure Trove & Ennismore Community Thrift Shop 1.4.6; and
That the policy binders be updated as required.

Resolution No. 2023.017

Moved by: R.Hickey seconded by: C.Praamsma

That the recommendations on the Final Policies noted above be approved.

Carried.

a) Policies

- iii) Officers – Terms of Reference 1.1.2 (Draft)

That the report Officers - Terms of Reference 1.1.2 (Draft) be received; and
That the Board review the attached policy and submit any additional suggestions or recommendations for change; and
That the policy be considered at the next regular meeting.

b) First Quarter Work Plan

That the 2023 Work Plan – 1st Quarter be received for information.

