

**Selwyn Public Library Board
Regular Meeting
Monday, April 22, 2024 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Monday, April 22, 2024 in person at the Bridgenorth Branch, Meeting Room.

Present: Board Member Donna Hayes
Vice Chairperson Rosellen Hickey
Board Member Barb Jinkerson
Chairperson Andy Mitchell
Board Member Catherine Praamsma
Board Member and Mayor Sherry Senis
Board Member Lisa Yonemitsu (3:02 p.m.)

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer and Recording Secretary, R. Lane Vance

Declaration of Pecuniary Interest

None.

1. Call to Order

The Chairperson called the meeting to order at 3:00 p.m..

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2024.015

Moved by R.Hickey: seconded by B.Jinkerson

That the minutes of the regular meeting held on March 25, 2024 be received and approved as presented.

Carried.

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

a) Staff Monthly Reports

That the following staff reports be received for information:

- i) March 2024 Financial Statement (R. Lane Vance)
- ii) Circulation (March 2024)
- iii) CloudLibrary & Hoopla Circulation (March 2024)
- iv) CEO/Librarian – S. Hennessey with attachments.

The CEO/Chief Librarian noted a budget allocation change between Makerspace Programming and Childrens Programming. The numbers should be Makerspace Programming \$4,500 and Children's Programming \$7,000 - the Board was on side with this clerical change, no net impact.

b) Fundraising Sub-Committee

That the Board receives the Fundraising Sub-Committee report concerning the Golf Tournament Work Plan and that the various revenues streams and related matters be received for information and approved.

A reminder about the Wellness Event with Community Care at the Ennismore Community Centre on May 9, 1:00 – 4:00.

c) Volunteer Dinner Report

That the report on the Volunteer Dinner 2024 be received for information; and That Board members confirmed that they will contribute \$30 each towards the volunteer dinner centerpieces.

6. Correspondence for Information and/or Direction

None.

7. Other, New & Unfinished Business

a) Policies

i) Food Allergy Policy 4.1.4 (Final)

That the Food Allergy Policy 4.1.4 (Final) be received; and
That the Library Board adopts policy 4.1.4; and
That the policy binders be updated as required

ii) Local History Policy 4.2.3 (Final)

That the Local History Policy 4.2.3 (Final) be received; and
That the Library Board adopts policy 4.2.3; and
That the policy binders be updated as required

iii) Community Space and Public Meeting Rooms Policy 4.4.1 (Draft)

That the Community Space and Public Meetings Room Policy 4.4.1 (Draft) be received; and
That the Board review the attached policy and submit any additional suggestions or recommendations for change; and
That the final policy be considered at the next regular meeting.

iv) Children and Young Adult Services Policy 4.3.2 (Draft)

That the Children and Young Adult Services Policy 4.3.2 (Draft) be received; and
That the Board review the attached policy and submit any additional suggestions or recommendations for change; and
That the final policy be considered at the next regular meeting.

b) Q1 Work Plan

That the Q1 Work Plan be received for information.

Resolution No. 2024.016

Moved by B.Jinkerson: seconded by C.Praamsma

That the Staff Monthly Reports outlined above in 5 a i) to iv); and

That the Fundraising Sub-Committee report and Volunteer Dinner report be received and approved as stated; and

That the above noted Policy recommendations a) i) - iv) and the Q1 Work Plan report be received and approved as stated.

Carried.

8. Next Meeting

The next regular Library Board meeting was set for Monday May 27, 2024 at 3:00 p.m. at the Bridgenorth Branch.

The next Fundraising Sub-Committee meeting was set for Friday April 26, 2024 at 11:00 a.m. at the Bridgenorth Branch.

The next Volunteer Dinner meeting will be set based on the consensus of the members.

9. Adjournment

Resolution No. 2024.017

Moved by R.Hickey : seconded by S.Senis

That the meeting be adjourned. (3:56p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chairperson AM

Secretary T. J. Vance

Approval Date May 27, 2024