

**Selwyn Public Library Board  
Regular Meeting  
Tuesday, November 23, 2021 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Tuesday, November 23, 2021. The Board made use of remote meeting video software which was hosted by the CEO/Chief Librarian.

Present: Councillor and Board Member Donna Ballantyne  
Vice Chairperson Kerri Davies  
Chairperson Julie Dillon  
Board Member Rosellen Hickey  
Board Member Judy Hyland  
Board Member Barb Jinkerson  
Mayor and Board Member Andy Mitchell  
Board Member Anna Thompson  
Board Member Kathie Whiteley

Staff Present: CEO/Chief Librarian, Sarah Hennessey  
Treasurer/Recording Secretary, R. Lane Vance

**Declaration of Pecuniary Interest**

None.

**1. Call to Order**

The meeting was called to order by the Chairperson at 3:06 p.m.

**2. Land Acknowledgement**

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

**3. Minutes**

**Resolution No. 2021.092**

Moved by R. Hickey: seconded by B. Jinkerson

That the minutes of the regular meeting held on October 26, 2021 approved as amended.

Carried.

**4. Deputations/Invited Persons**

None.

## 5. Staff & Committee Reports

### a) Staff Monthly Reports

#### **Resolution No. 2021.093**

Moved by R. Hickey: seconded by K. Whiteley

That the following staff reports be received for information:

- i) Financial Statements October 2021 – R. Lane Vance
- ii) Activity Reports
  - i. Circulation Statistics (October 2021) – S. Hennessey
  - ii. Cloud Library (October 2021) – H. Eshikaty
  - iii. Hoopla (October 2021) – H. Eshikaty
- iii) CEO/Librarian – S. Hennessey

Carried.

### b) Committee Reports

- i) Fundraising Sub-Committee Update – October 26, 2021

#### **Resolution No. 2021.094**

Moved by D. Ballantyne: seconded by K. Davies

That the Board receives the Sub-Committee Report on the Online Auction Fundraising for information; and

That the Board sends out thank you letters to businesses that donated to the online auction.

Carried.

- ii) Truth and Reconciliation Sub-Committee – November 23, 2021

#### **Resolution No. 2021.095**

Moved by R. Hickey: seconded by J. Hyland

That the Board receives the Sub-Committee Update for information.

Carried.

## 6. Correspondence

None.

## 7. Other, New & Unfinished Business

- a) 2022 Library Operating Budget – R. Lane Vance

#### **Resolution No. 2021.096**

Moved by R. Hickey: seconded by B. Jinkerson

That the 2022 Library Operating Budget report be received for information; and

That the 2022 Library Operating budget package recommended by the Library Ad Hoc budget committee be approved as presented; and

That the approved 2022 Library budget package be forwarded to the Township Treasurer to be incorporated into the 2022 Township Budget presentations.

Carried.

**Resolution No. 2021.097**

Moved by D. Ballantyne: seconded by B. Jinkerson  
That the Library Ad Hoc Budget Committee, having completed their mandate for the 2022 budget, be dissolved and thanked for their service.

Carried.

b) Volunteer Christmas Plans

**Resolution No. 2021.098**

Moved by D. Ballantyne: seconded J. Hyland  
That the Board receives the Sub-Committee Update for information.

Carried.

c) Library Charges 2022

**Resolution No. 2021.099**

Moved by R. Hickey: seconded by A. Thompson  
That the 2022 Library Charges report be received for information: and  
That the Approved Charges Summary Selwyn Public Library 2022 be endorsed and approved by the Board.

Carried.

d) 2022 Library Services Work Plan

**Resolution No. 2021.100**

Moved by D. Ballantyne: seconded by R. Hickey  
That the 2022 Library Services Work Plan be received for information: and  
That the Work Plan be approved, as amended, and that the Makerspace work space/set up be added.

Carried.

## **8. Next Meeting**

The next regular Library Board meeting was confirmed for Tuesday, December 14, 2021, at 3:00 p.m. via Zoom.

The following Subcommittee meetings were confirmed:

- Volunteer Policy Subcommittee meeting was confirmed for Wednesday November 24, 2021 9:30 a.m. Bridgenorth Community Hall.
- TRC Position Statement Subcommittee meeting was confirmed for Thursday November 25, 2021 9:30 a.m. at the Lakefield Library, Centennial Room.

## **9. Adjournment**

**Resolution No. 2021.101**

Moved by R. Hickey: seconded by B. Jinkerson  
That the meeting be adjourned. (4:16 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chair Person \_\_\_\_\_

Secretary \_\_\_\_\_

Approval Date \_\_\_\_\_