

Section	Governance and Administration	Section # :	1
Sub-Section:	Finances	Sub-Section	1.4
Topic	Causeway Treasure Trove and Ennismore Community Thrift Shop	Policy #:	1.4.6

Policy

Net proceeds from the Causeway Treasure Trove and the Ennismore Community Thrift Shop shall be accepted in support of enhanced library services in the Selwyn Public Library.

Procedure

1. It is understood and agreed that the net proceeds from the Causeway Treasure Trove and the Ennismore Community Thrift Shop operation shall be shared equally with Chemung Community Care.
2. Net proceeds shall be accepted by the Bridgenorth & Ennismore Branch Librarians, or approved designate, on a monthly basis or as requested and put forward for deposit as part of the approved operational procedures.
3. An annual estimated revenue amount shall be determined, in consultation with the Causeway Treasure Trove and the Ennismore Community Thrift Shop store managers and included in the Board approved budget.
4. Expenditures required for the direct support of the store operations shall be discussed in advance with the CEO/Librarian and/or Treasurer and the Community Care representative.
5. Any approved expenditures shall be funded through the gross receipts from Causeway Treasure Trove and the Ennismore Community Thrift Shop.
6. The Bridgenorth and Ennismore Branch Librarians shall act as the day to day liaison with Community Care and the store manager, ensuring that operations at the store are operating effectively.
7. The CEO shall communicate on a regular basis with the Chemung Community Care representative to ensure the stores are operating effectively.

Attachments:

Lease Agreement for 826 Ward Street, Center Unit – Township, Community Care and Library Board (Causeway Treasure Trove)

Related Documents:

Partnership Policy 5.1

History:		
Date of Original Board Motion:	September 27, 2011	2011.40
Date of Amendments: (if any)	June 24, 2014	2014.47
	November 2019	2019.114
Date of Next Review:	November 2024	