

**Selwyn Public Library Board
Regular Meeting
Monday, September 29, 2025 – 3:30 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Monday, September 29, 2025 in person at the Bridgenorth Branch, Library Meeting room.

Present: Board Member Donna Hayes
Board Member Barb Jinkerson
Chairperson Andy Mitchell (virtually)
Board Member Catherine Praamsma
Board Member and Mayor Sherry Senis

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer and Recording Secretary, R. Lane Vance

Regrets: Vice Chairperson Rosellen Hickey
Board Member Lisa Yonemitsu

Declaration of Pecuniary Interest

None.

1. Call to Order

The CEO/Chief Librarian called the meeting to order at 3:30 p.m. This meeting was originally scheduled for September 22, 2025. It has been rescheduled, and the first order of business is electing an in-person Chair to run this meeting.

Resolution No. 2025.025

Moved by D.Hayes: seconded by B.Jinkerson
That S.Senis be nominated to serve as Chairperson for this meeting.

Carried.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2025.026

Moved by B.Jinkerson: seconded by C.Praamsma
That the minutes of the regular meeting held on June 23, 2025 be received and approved as stated.

Carried.

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

a) Staff Monthly Reports

That the following staff reports be received for information:

- i) Financial Statements (August 2025, R. Lane Vance)
- ii) Circulation – June, July, August 2025
- iii) CEO/Librarian – S. Hennessey

b) Twilight Golf Tournament

c) 2025 CEO Performance Evaluation

6. Correspondence for Information and/or Direction

None.

7. Other, New & Unfinished Business

a) AED Machine

That the attached email correspondence be received for information purposes, and that the Board approve the installation of an AED machine at our Lakefield Branch.

b) Art Display Sub-Committee

That the board appoints D.Hayes and B.Jinkerson to the Art Display sub-committee; and

That the subcommittee members assist with advertising and promotion; and

That a date is set to evaluate the applications received for the Art Display at the Bridgenorth Library.

c) Q4 Work Plan

That the 2025 Work Plan – 4th Quarter be received for information.

d) Ad-Hoc Budget Committee Appointment

That the report on the 2026 Ad Hoc Budget Committee Appointment be received for information; and

That the Board selects C.Praamsma to participate on the 2026 Ad Hoc Budget Committee along with Chair Mitchell, Council representative (Mayor Senis) and staff; and

That the Board requests the Committee convene meetings as required and make the required budget recommendations at the Board's October and November meetings.

e) Board Mid-Term Evaluation

That the Midterm Board Evaluation report be received for information purposes, and that the results of the evaluation be used as a guide for Board improvement.

Resolution No. 2025.026

Moved by A.Mitchell: seconded by B.Jinkerson

That the above noted recommendations included in items Staff & Committee reports and Other, New and Unfinished Business be received and approved as stated.

Carried.

8. Next Meeting

The next regular Library Board meeting was set for Monday October 27, 2025, at 3:30 p.m. Bridgenorth Branch.

The next Strategic Plan Sub-Committee meeting date was set for Wednesday, October 8, 2025, at 3:45 p.m. Bridgenorth Community Hall. Chair Mitchell will send along a slide deck with agenda and a copy of the consultant’s report.

The Budget Sub-Committee meetings were set as follows:

- Capital Budget - Monday October 20, 2025 at 10:00 at the Municipal Office.
- Operational Budget - Monday Nov. 17, 2025 at 10:00 at the Municipal Office.

9. Adjournment

Resolution No. 2025.027

Moved by C.Praamsma : seconded by D.Hayes

That the meeting be adjourned. (4:12 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chairperson _____

Secretary _____

Approval Date _____