## Selwyn Public Library Board Regular Meeting Monday, March 25, 2024 – 3:00 P.M.

The regular meeting of the Selwyn Public Library Board was held on Monday, March 25, 2024 in person at the Bridgenorth Branch, Meeting Room.

Present: Board Member Donna Hayes

Vice Chairperson Rosellen Hickey Board Member Barb Jinkerson

Board Member Catherine Praamsma Board Member and Mayor Sherry Senis

Board Member Lisa Yonemitsu

Staff Present: CEO/Chief Librarian, Sarah Hennessey

Treasurer and Recording Secretary, R. Lane Vance

Regrets: Chairperson Andy Mitchell

## **Declaration of Pecuniary Interest**

None.

#### 1. Call to Order

The Vice Chairperson is in the Chair for the meeting and called the meeting to order at 2:57 p.m. with the consent of the Board.

## 2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

### 3. Minutes

#### Resolution No. 2024.010

Moved by L. Yonemitsu: seconded by B. Jinkerson

That the minutes of the regular meeting held on February 26, 2024 be received and approved as presented.

Carried.

## 4. Deputations/Invited Persons

None.

# 5. Staff & Committee Reports

### a) Staff Monthly Reports

That the following staff reports be received for received:

- i) February 2024 Financial Statement (R. Lane Vance)
- ii) Circulation (February 2024)
- iii) CloudLibrary & Hoopla Circulation (February 2024)
- iv) CEO/Librarian S. Hennessey with attachments.

### b) Fundraising Sub-Committee

That the Board receives the following report for information; and That L.Yonemitsu and A.Mitchell be invited to attend the next meeting on Monday April 8.

#### Resolution No. 2024.011

Moved by S.Senis: seconded by C.Praamsma

That the Staff Monthly Reports outlined above in 5 a i) to iv) and the Fundraising Sub-Committee report be received and approved as stated.

Carried.

## 6. Correspondence for Information and/or Direction

#### Resolution No. 2024.012

Moved by D.Hayes: seconded by L.Yonemitsu

That the letter from MPP Laura Smith, Parliamentary Assistant to the Minister Tourism, Culture and Sport, expressing thanks for the delegation on Library funding at ROMA be received for information.

Carried.

## 7. Other, New & Unfinished Business

- a) Policies
  - i) Fundraising Policy 1.4.5 (Final)

That the Fundraising Policy 1.4.5 (Final) be received; and That the Library Board adopts policy 1.4.5; and That the policy binders be updated as required

ii) Privacy Policy 4.1.3 (Final)

That the Privacy Policy 4.1.3 (Final) be received; and That the Library Board adopts policy 4.1.3; and That the policy binders be updated as required

iii) Food Allergy Policy 4.1.4 (Draft)

That the Food Allergy Policy 4.1.4 (Draft) be received; and That the Board review the attached policy and submit any additional suggestions or recommendations for change; and That the final policy be considered at the next regular meeting.

iv) Local History Policy 4.2.3 (Draft)

That the Local History Policy 4.2.3 (Draft) be received; and That the Board review the attached policy and submit any additional suggestions or recommendations for change; and That the final policy be considered at the next regular meeting.

### b) Annual Report (Final)

That the Final Annual Report be received for information; and That the Board Chair make a presentation to Council, highlighting the 2023 report on Tuesday, May 14th at 1:05 pm.

## c) Feedback February

That the report on the Feedback February be received for information.

### d) Volunteer Dinner

That the report on the Volunteer Dinner 2024 be received for information; and That the Committee Members meet on Thursday March 28 at 3:00 to confirm caterers.

#### Resolution No. 2024.013

Moved by C.Praamsma: seconded by B.Jinkerson That the above noted Policy recommendations a) ii)-iv) and reports b), c) and d) be received and approved as stated.

Carried.

## 8. Next Meeting

The next regular Library Board meeting was set for Monday April 22, 2024 at 3:00 p.m. at the Bridgenorth Branch.

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## 9. Adjournment

### Resolution No. 2024.014

Moved by L.Yonemitsu: seconded by B.Jinkerson That the meeting be adjourned. (3:31 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chairperson	XML
Secretary	Tylant-
	April 22, 2024
Approval Date	