

**Selwyn Public Library Board  
Regular Meeting  
Wednesday, April 30, 2025 – 3:30 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Wednesday, April 30, 2025 in person at the Bridgenorth Branch, Library Meeting room.

Present: Board Member Donna Hayes  
Vice Chairperson Rosellen Hickey  
Board Member Barb Jinkerson  
Chairperson Andy Mitchell  
Board Member Catherine Praamsma  
Board Member and Mayor Sherry Senis  
Board Member Lisa Yonemitsu

Staff Present: CEO/Chief Librarian, Sarah Hennessey  
Treasurer and Recording Secretary, R. Lane Vance

**Declaration of Pecuniary Interest**

None.

**1. Call to Order**

The Chairperson called the meeting to order at 3:32 p.m.

**2. Land Acknowledgement**

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

**3. Minutes**

**Resolution No. 2025.013**

Moved by S.Senis: seconded by R.Hickey

That the minutes of the regular meeting held on March 24, 2025 be received and approved as stated.

Carried.

**4. Deputations/Invited Persons**

None.

**5. Staff & Committee Reports**

a) Staff Monthly Reports

That the following staff reports be received for information:

- i) Financial Statements (March 2025, R. Lane Vance)
- ii) Circulation – March 2025
- iii) Q1 Circulation and Programming
- iv) CEO/Librarian – S. Hennessey

## **6. Correspondence for Information and/or Direction**

None.

## **7. Other, New & Unfinished Business**

### **a) Policies**

#### **i) Endorsements Policy 5.1.2 (Final)**

That policy 5.1.2 Endorsements Policy (Final) be received; and  
That the Library Board adopts policy 5.1.2; and  
That the policy binders be updated as required.

#### **ii) Integrated Library System Policy 6.2.1 (Final)**

That policy 6.2.1 Integrated Library System Policy (Final) be received; and  
That the Library Board adopts policy 6.2.1; and  
That the policy binders be updated as required.

#### **iii) Circulation and Lending Policy 4.2.1 (Draft)**

That policy 4.2.1 Circulation and Lending Policy (Draft) be received; and  
That the Board review the attached policy and submit any additional suggestions or recommendations for change prior to the next Board meeting; and  
That the final policy be considered at the next regular meeting.

#### **iv) Resource Sharing/Interlibrary Loan 4.2.4 (Draft)**

That policy 4.2.4 Resource Sharing/Interlibrary Loan Policy (Draft) be received;  
and  
That the Board review the attached policy and submit any additional suggestions or recommendations for change prior to the next Board meeting; and  
That the final policy be considered at the next regular meeting.

### **b) Annual Report (Final)**

That the Annual Report (Final) be amended to include final edits related to volunteers; and  
That the Board receives the amended Report for information; and  
That the Board Chair make a presentation to Council, highlighting the 2024 report on May 13, 2025 at 1:05 pm.

### **c) Volunteer Dinner 2025**

That the report on the Volunteer Dinner 2025 be received for information.

### **d) Strategic Plan Update**

That the Strategic Plan Update report be received for information.

e) Golf Tournament Update

That the Board receives the Golf Tournament Update report for information; and  
That Board members continue to distribute sponsorship/donation packages and  
sell tickets for the event in July.

**Resolution No. 2025.014**

Moved by R.Hickey: seconded by B.Jinkerson

That the above noted recommendations included in item 5. a) Staff & Committee  
Reports and 7. a) - e) Other, New and Unfinished Business be received and  
approved as stated.

Carried.

**8. Next Meeting**

The next regular Library Board meeting was set for Monday May 26, 2025, at 3:30  
p.m. Bridgenorth Branch.

The next Strategic Plan Sub-Committee meeting date will be called by the Chair.

The next Golf Fundraiser Sub-Committee meeting date will be called by the Chair.

**9. Adjournment**

**Resolution No. 2025.015**

Moved by L.Yonemitsu: seconded by S.Senis

That the meeting be adjourned. (4:33 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chairperson \_\_\_\_\_

Secretary \_\_\_\_\_

Approval Date \_\_\_\_\_