Selwyn Public Library Board
Regular Meeting
Wednesday, May 26, 2025 – 3:30 P.M.

The regular meeting of the Selwyn Public Library Board was held on Wednesday, May 26, 2025 in person at the Bridgenorth Branch, Library Meeting room.

Present:	Vice Chairperson Rosellen Hickey Board Member Barb Jinkerson (arrived at 3:44 pm) Chairperson Andy Mitchell Board Member Catherine Praamsma (virtually) Board Member Lisa Yonemitsu
Staff Present:	CEO/Chief Librarian, Sarah Hennessey Treasurer and Recording Secretary, R. Lane Vance
Regrets:	Board Member Donna Hayes Board Member and Mayor Sherry Senis

Declaration of Pecuniary Interest
None.

1. Call to Order

The Chairperson called the meeting to order at 3:31 p.m.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2025.016
Moved by R.Hickey: seconded by L.Yonemitsu
That the minutes of the regular meeting held on April 30, 2025 be received and approved as stated.

Carried.

4. Deputations/Invited Persons

Council Member Mary Coulas could not attend to present an opportunity available through Trent University. She will be rescheduled for a later Board meeting.

5. Staff & Committee Reports

a) Staff Monthly Reports

That the following staff reports be received for information:

i) Financial Statements (April 2025, R. Lane Vance)
ii) Circulation – April 2025
iii) CEO/Librarian – S. Hennessey

Resolution No. 2025.017
Moved by R.Hickey: seconded by B.Jinkerson
That the above noted staff reports be received and approved as stated.

Carried.

6. Correspondence for Information and/or Direction

None.

7. Other, New & Unfinished Business

a) Policies

i) Circulation and Lending Policy 4.2.1 (Final)

Resolution No. 2025.018
Moved by R.Hickey: seconded by L.Yonemitsu
That 4.2.1 Circulation and Lending Policy (Final) be received; and
That the Library Board adopts policy 4.2.1; and
That the policy binders be updated as required.

Carried.

ii) Resource Sharing/Interlibrary Loan 4.2.4 (Final)

Resolution No. 2025.019
Moved by C.Praamsma: seconded by B.Jinkerson
That 4.2.4 Resource Sharing/Interlibrary Loan Policy (Final) be received; and
That the Library Board adopts policy 4.2.4; and
That the policy binders be updated as required.

Carried.

b) CEO Performance Appraisal

That the report be received for information; and
That the evaluation committee conducts the annual CEO performance evaluation; and
That the Performance and Development sub-committee meet to review the CEO's performance over the past year.

c) Volunteer Dinner 2025

That the report on the Volunteer Dinner 2025 be received for information.

d) Strategic Plan Update

That the Strategic Plan Update report be received for information.

e) Golf Tournament Update

That the Board receives the following report for information; and
That Board members continue to distribute sponsorship/donation packages and sell tickets for the event in July.

f) Board Mid-Term Evaluation

That Board members review the online self-evaluation survey and provide feedback; and
That Board members complete a mid-term self-evaluation of Board governance in June 2025.

Resolution No. 2025.020
Moved by L.Yonemitsu: seconded by R.Hickey
That the above noted recommendations included in items 7. b) - f) Other, New and Unfinished Business be received and approved as stated.

Carried.

8. Next Meeting

The next regular Library Board meeting was set for Monday June 23, 2025, at 3:30 p.m. Bridgenorth Branch.

The next Strategic Plan Sub-Committee meeting date will be called by the Chair.

The next Golf Fundraiser Sub-Committee meeting date will be called by the Chair.

9. Adjournment

Resolution No. 2025.021
Moved by L.Yonemitsu: seconded by C.Praamsma
That the meeting be adjourned. (4:19 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chairperson ____

Secretary ____

Approval Date ____