

**Selwyn Public Library Board
Regular Meeting
Monday, February 26, 2024 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Monday, February 26, 2024 in person at the Bridgenorth Branch, Meeting Room.

Present: Board Member Donna Hayes
Vice Chairperson Rosellen Hickey
Board Member Barb Jinkerson
Chairperson Andy Mitchell
Board Member and Mayor Sherry Senis
Board Member Lisa Yonemitsu

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer and Recording Secretary, R. Lane Vance

Regrets: Board Member Catherine Praamsma

Declaration of Pecuniary Interest

None.

1. Call to Order

With the consensus of the Board the meeting was called to order by the Chairperson at 2:53 p.m.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2024.005

Moved by R.Hickey: seconded by S.Senis

That the minutes of the regular meeting held on January 22, 2024 be received and approved as presented.

Carried.

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

a) Staff Monthly Reports

That the following staff reports be received for received:

- i) January 2024 Financial Statement (R. Lane Vance)
- ii) Circulation (January 2024)
- iii) CloudLibrary & Hoopla Circulation (January 2024)
- iv) CEO/Librarian – S. Hennessey with attachments.

That the Library Board sends along their appreciation to Council for support of the 2024 budget and funding of the Library Service.

b) Fundraising Sub-Committee

That the Board receives the following report for information; and
That the Board Chair continues to investigate details concerning the local event in August as discussed and report back at the next meeting.

Resolution No. 2024.006

Moved by L.Yonemitsu : seconded by D.Hayes

That the Staff Monthly Reports outlined above in 5 a i) to iv), note of Appreciation and the Fundraising Sub-Committee report be received and approved as stated.

Carried.

6. Correspondence for Information and/or Direction

None.

7. Other, New & Unfinished Business

a) Policies

i) Library Organizational Policy

Resolution No. 2024.007

Moved by S.Senis: Seconded by B.Jinkerson

That the Library Organizational Policy be received; and

That the proposed amendments be approved as presented in order to remain consistent and aligned with the Township's Organizational Policy.

Carried.

ii) Fundraising Policy (Draft) 1.4.5

That the 1.4.5 Fundraising Policy (Draft) be received; and

That the Board review the attached policy and submit any additional suggestions or recommendations for change; and

That the final policy be considered at the next regular meeting.

iii) Privacy Policy 4.1.3 (Draft)

That the 4.1.3 Privacy and Access to Information (Draft) be received; and

That the Board review the attached policy and submit any additional suggestions or recommendations for change; and

That the final policy be considered at the next regular meeting

b) Annual Report (Draft)

That the Draft Annual Report be received for information; and

That the Board review the attached Annual Report and submit suggestions or recommendations for change; and

That the Board Chair make a presentation to Council, highlighting the 2023 report on Tuesday, May 14th at 1:05 pm.

